



Learning Microsoft Excel 2013

Author :	Ramesh Bangia
ISBN 13 :	978-93-82609-36-0
ISBN 10 :	93-82609-36-9
E-ISBN 13 :	978-93-82609-36-0
Edition :	1
Pages :	228
Type of book :	Paperback
Weight (g) :	350.00
Year :	2025
Language :	English
Publisher :	Khanna Publishing House
Regular Price :	Rs-295.00
Sale Price :	Rs 236.00
Categories :	All books , BASIC COMPUTER BOOKS , Learning Series , Computer Books - English
Condition Type :	New
Country Origin :	India

Product Description

The book is designed in a very systematic, logical manner and illustrated with suitable examples and screen shots. A large number of unsolved as well as solved exercises have also been included. Diagrams , functions has been explained in full and some of them is explained in the form of examples.



Khanna Publishing House

4C/4344, Ansari Road, Daryaganj, New Delhi-110002

Email: contact@khannabooks.com | Tel: 011-2324 44 47 - 48 | Mobile: + +91-99109 09320

Table of Contents

- Chapter 1:** Introduction to Microsoft Office 2013.
- Chapter 2:** What's New in Microsoft Excel 2013.
- Chapter 3:** Spreadsheet Basics.
- Chapter 4:** Creating a Worksheet in Microsoft Excel 2013.
- Chapter 5:** Commands of Microsoft Excel 2013.
- Chapter 6:** Charts in Microsoft Excel 2013.
- Chapter 7:** Functions in Microsoft Excel 2013.
- Chapter 8:** Web based Commands of Microsoft Excel 2013.
- Chapter 9:** Advanced Microsoft Excel 2013.
- Chapter 10:** Glossary of Words used in Microsoft Excel 2013.
- Chapter 11:** Keyboard Shortcuts of Microsoft Excel 2013, Questions.
-

Author

Ramesh Bangia For the last fifteen years, Ramesh Bangia, has been writing computer books on various topics. He has written books for Schools, Training Institutes, Technical Universities, Distance Education Programs, Colleges and General. His tally of books exceeds 500 in number. Trained both in India and Abroad and having studied at IIT Delhi, he becomes automatic choice for most of the publishers in India. Though based in Delhi, his books are popular all over India and are even exported to Middle East and African countries.

