

Learning Internet and E-mail

Author: Ramesh Bangia

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Product Description

Learning of a software is both easy and difficult. It depends upon what level you planning to learn. If you are learning only for the working use, then it is very easy. But, when you try to go deep into it, then you realise how difficult it is to master it. Internet & Email is such a vast subject that it will take a lot of time to understand it fully. This book has been written in mind to make you aware of the options available in the software and how they can be used. It is like telling the child about the steps and stairs. You are the one who is to climb the stair. This book will just guide you how to use the stairs.

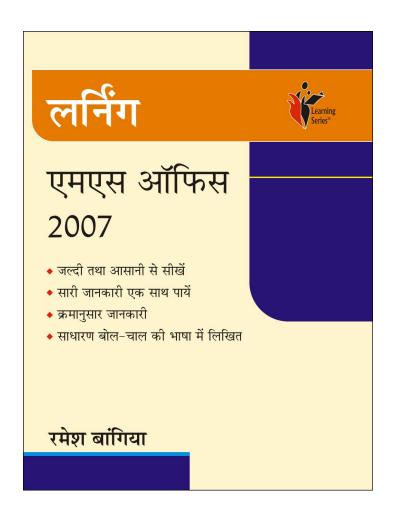


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Chapter 1: Introduction to Internet. Chapter 2: Setting up Your Computer for Internet. Chapter 3: Introduction to World Wide Web. Chapter 4: Electronics Mail (e-mail). Chapter 5: Electronic Mail (e-mail) control. Chapter 6: File Transfer Protocol (FTP). Chapter 7: Telnet. Chapter 8: Surfing the Net. Chapter 9: Creating a Web Page using Front Page. Chapter 10: Creating a New Web Page using Dreamweaver 2004. Chapter 11: Creating a Form. Chapter 12: Registering and Publishing Your Website. Chapter 13: Making Money from Web. Chapter 14: Interesting Websites. Chapter 15: Glossary. Chapter 16: Question. Chapter 17: Keyboard Shortcuts of Internet Explorer.

Author





Learning MS Office 2007

Author: Ramesh Bangia

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The complete Learning Series has been designed in a very systematic and logical manner. Each topic has been developed from the basic concepts. Practically every major point in the text is illustrated with suitable examples and screen shots. This will help the students in understanding the basic theory and train them in solving every problem systematically, and confidently. A large number of unsolved as well as solved exercises have also been included in the book. The language of the text of the book is lucid, direct and easy-to understand. Each chapter is laced with various diagrams wherever possible. Functions has been explained in full and some of them have been explained in the form of examples. Tips for working faster using the keyboard shortcuts are also provided.

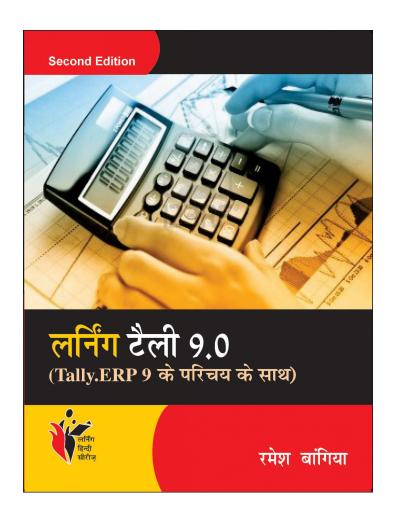


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Chapter 1: Introduction to Windows Vista. Chapter 2: Introduction to Microsoft Word 2007. Chapter 3: Introduction to Microsoft Excel 2007. Chapter 4: Introduction to Microsoft Power Point 2007. Chapter 5: Introduction to Microsoft Access 2007. Chapter 6: Keyboard Shortcuts of Microsoft Office 2007. Chapter 7: Ouestions.

Author





Learning Tally 9.0 (with Introduction to Tally.ERP 9)

Author: Ramesh Bangia

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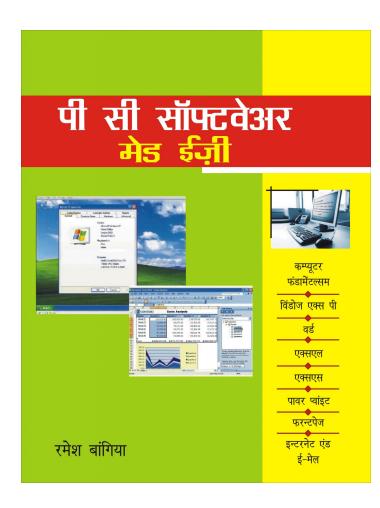


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Author





PC Software Made Easy

Author: Ramesh Bangia

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Product Description

Learning of a software is both easy and difficult. It depends upon what level you planning to learn. If you are learning only for the working use, then it is very easy. But, when you try to go deep into it, then you realise how difficult it is to master it. This book has been written to keep in mind both the aspects, Beginner's as well as professionals would find something worth reading in this: There are basically 9 chapters, each chapter ends with a revision with what has been told in the section and it follows up with the guestions related to it.

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Author

