Learning Microsoft Office 2013

Author :	Ramesh Bangia
ISBN 13 :	978-93-82609-34-6
ISBN 10 :	93-82609-34-2
E-ISBN 13 :	978-93-82609-34-6
Edition :	1
Pages :	240
Type of book :	Paperback
Weight (g) :	334.00
Year :	2024
Language :	English
Publisher :	Khanna Publishing House
Regular Price :	~~Rs 295.00~~
Sale Price :	Rs 236.00
Categories :	All books, Computer Books - English, Learning Series
Condition Type :	New
Country Origin :	India

Cover text:

Learning Series

Learning MICROSOFT OFFICE 2013

- Learn faster and easier
- Contains all relevant information
- Step-by-Step approach
- Written in plain English

Ramesh Bangia

Product Description

The complete Learning Series has been designed in a very systematic and logical manner. Each topic has been developed from the basic concepts. Practically every major point in the text is illustrated with suitable examples and screen shots. This will help the students in understanding the basic theory and train them in solving every problem systematically, and confidently. A large number of unsolved as well as solved exercises have also been included in the book. The language of the text of the book is lucid, direct and easy-to understand. Each chapter is laced with various diagrams wherever possible. Functions has been explained in full and some of them have been explained in the form of examples. Tips for working faster using the keyboard shortcuts are also provided.

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Chapter 1: Introducing Windows 8 Chapter 2: Introduction to Microsoft Office 2013 Chapter 3: Introduction to Microsoft Word 2013 Chapter 4: Introduction to Microsoft Excel 2013 Chapter 5: Introduction to Microsoft PowerPoint 2013 Chapter 6: Introduction to Microsoft Access 2010 Chapter 7: Other Software of Microsoft Office 2013 Chapter 8: Keyboard Shortcuts of Microsoft Office 2013 Chapter 9: Questions

Author

Ramesh Bangia For the last fifteen years, Ramesh Bangia, has been writing computer books on various topics. He has written books for Schools. Training Institutes, Technical Universities, Distance Education Programs, Colleges and General. His tally of books exceeds 500 in number. Trained both in India and Abroad and having studied at IIT Delhi, he becomes automatic choice for most of the publishers in India. Though based in Delhi, his books are popular all over India and are even exported to Middle Ease and African countries.
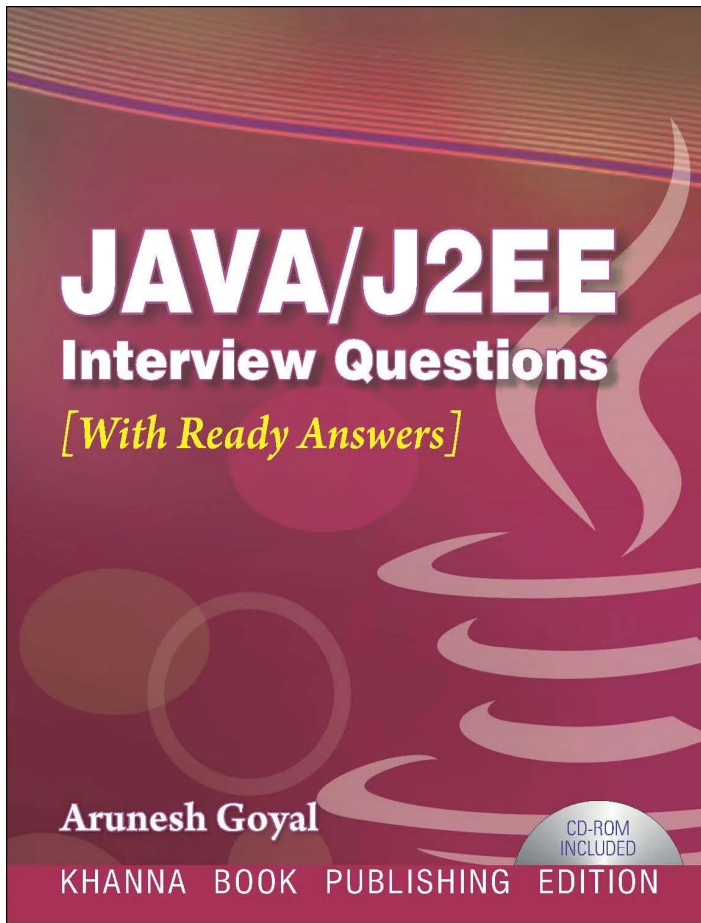
Interview Questions With JAVA/J2EE (w/CD)

Author :	Arunesh Goyal
ISBN 13 :	978-93-81068-84-7
ISBN 10 :	93-81068-84-4
E-ISBN 13 :	978-93-81068-84-7
Edition :	1
Pages :	240
Type of book :	Paperback
Weight (g) :	368.00
Year :	2013
Language :	English
Publisher :	Khanna Publishing House
Regular Price :	Rs 250.00
Sale Price :	Rs 200.00
Categories :	All books, Objective Type Books for Competition
Condition Type :	New
Country Origin :	India

Product Description

A total of six hundred relevant Interview Question have been included which augurs well for you in your pre-interview preparation. The "Project Management" Chapter discusses organizational behavior in its various facets such as motivation, leadership, ego less programming and stress. The " The software Development process" chapter makes you enact the roles of the various people involved in the SDLC such as the system analyst, the system designer.. Besides, it has many a multiple choice problems which you would very well enjoy trying your hand at. One hundred "Bonus Interview Question on C# ,.Net" have been included and the various similarities and difference between C# and Java have been taken into account. The appendix contains the essence of the JAVA API package which includes fifty-nine libraries in all. The acronyms and the glossary sections are for your ready reference. They have been so designed as to enable you to understand much of the computer jargon associated not only with the Java environment, but in general also, in a big way. The accompanying CD-ROM includes some nerve raking software, sample code and other interview preparatory material

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Chapter 1: Core Java & OOP Chapter 2: Applets Chapter 3: Networking Chapter 4: Threading Chapter 5: Databases & JDBC Chapter 6: Servlets & JSP Chapter 7: EJB Chapter 8: Struts Chapter 9: Web Services & Xml Chapter 10: Internationalization Chapter 11: JNI Chapter 12: Architecture (Including Design Patterns) Chapter 13: UML Chapter 14: Project Management Chapter 15: The Software Development Process Chapter 16: Bonus Interview Questions On C#, .Net Appendix : The Java API Package Acronyms Glossary About the CD-Rom

Author

Arunesh Goyal Arunesh Goyal is a topper from University of Delhi {B.Sc. (H) Mathematics: Kirorimal College. North Campus}. He has been personally awarded by Mr. Amitabh Bachchan. He is also a First Division MCA degree holder from the same university. Besides, he has worked as Computer Analyst/Consultant at St. Stephen's Hospital, Delhi for more than 10 years. This underlines his extensive programming and systems development experience. Besides, he has worked on two projects related to intelligent databases with Comtech International Ltd., Noida. and the Times of India, New Delhi, respectively.

AICTE RECOMMENDED TEXTBOOK

ENGINEERING CHEMISTRY

CONCEPTS IN CHEMISTRY FOR ENGINEERING

SATYA PRAKASH
MANISHA AGRAWAL

Revised Edition

Engineering Chemistry

Author :	Manisha Agrawal
ISBN 13 :	978-93-80016-75-7
ISBN 10 :	93-80016-75-1
E-ISBN 13 :	978-93-80016-75-7
Edition :	Revised
Pages :	240
Type of book :	Paperback
Weight (g) :	393.00
Year :	2024
Language :	English
Publisher :	Khanna Publishing House
Regular Price :	~~Rs 399.00~~
Sale Price :	Rs 319.20
Categories :	All books, Applied Sciences, Engineering Chemistry, UNIVERSITY RECOMMENDED
SKU :	9789380016757
Condition Type :	New
Country Origin :	India

Product Description

The book has been written in simple language to help self study. The concepts have been explained with the help of equations and diagrams. The diagrams have been nicely labeled for clear understanding. Numerical examples have been solved with systematic steps. Solved and unsolved problems have been included. Experiments prescribed for engineering chemistry course have been included. theory and principle of each experiment have been explained in detail. Experimental producers have been written in an step wise manner. Viva voice has been discussed at the end of each experiment. Important points have been emboldened.

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1. Atomic and Molecular Structure 2. Spectroscopic Techniques and Applications 3. Intramolecular Forces and Potential Energy Surfaces 4. Use of Free Energy in Chemical Equilibria 5. Periodic Properties 6. Stereochemistry and Organic Reactions Objectives Index

Author

Satya Prakash "Satya Prakash is presently professor of Chemistry at Guru Teg Bahadur Institute of Technology, GGSIP University, New Delhi. He has earlier been associated with teaching and research work at Delhi University, University of Jodhpur, University of New South Wales, Sydney (Australia), La Trobe University, Melbourne (Australia) and University of Zambia, Zambia for about 40 years. Dr. Prakash has published about 25 research papers in National and International Journals of repute. He has also vetted and edited a number of books published by the Ministry of HRD, Government of India." **Manisha Agrawal** Dr. Manisha Agarwal is Dean, Basic Sciences at Chhattisgarh Swami Vivekanand Technical University Bhilai. Professor and head, Department of Chemistry at Rungta College of Engineering & Technology, Bhilai, (C.G.). She completed Ph. D. from Pt. Ravishankar Shukla University, Raipur in 1999. Since then she has been engaged in teaching and research. Dr. Manisha has authored several papers which have been published in SCI indexed International and National journals. She has organised more than 10 Conferences and workshops as convener among them four were International Conferences. She has credited five books as author, three patents as inventor and applicant and six Research Project Grants as Principal Investigator from Government Funding agencies like AICTE, CCOST and CSVTU. She has supervised 5 M. Phil. Students, 12 BE and Diploma students. Presently 6 research scholars are perusing Ph. D. under her supervision.

CYBER CRIME
AND ITS PREVENTION
IN EASY STEPS

Debtoru Chatterjee
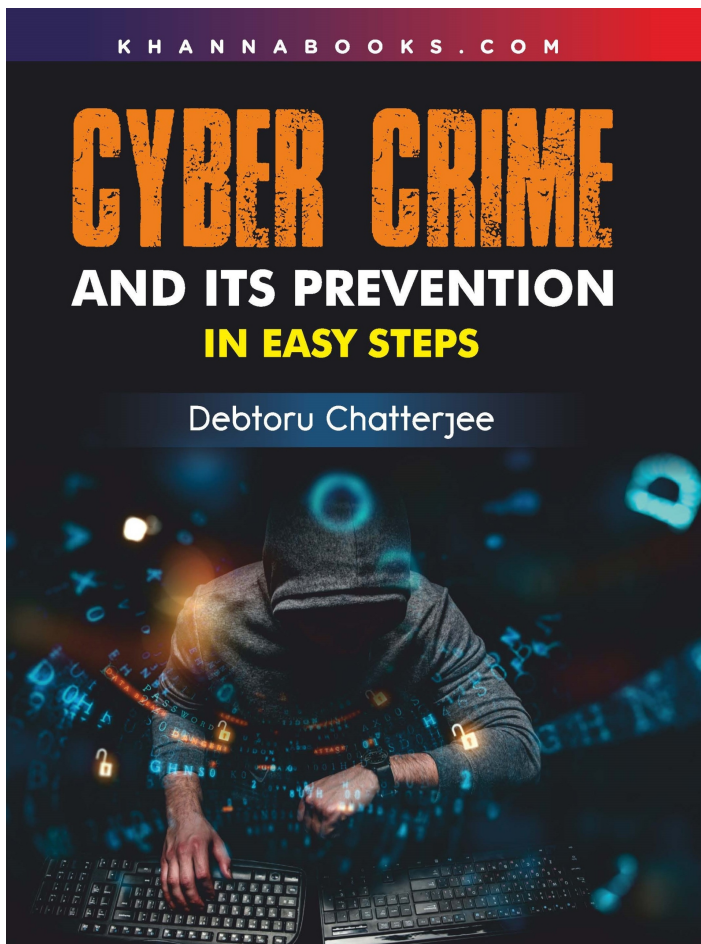
Cyber Crime and its Prevention in Easy Steps

Author :	Debtoru Chatterjee
ISBN 13 :	978-93-55380-74-6
ISBN 10 :	93-55380-74-7
E-ISBN 13 :	978-93-55380-74-6
Edition :	First
Pages :	240
Type of book :	Paperback
Year :	2023
Language :	English
Publisher :	Khanna Publishing House
Regular Price :	~~Rs 299.00~~
Sale Price :	Rs 239.20
Categories :	All books, Computer Science Engineering
Condition Type :	New
Country Origin :	India

Product Description

This book has been divided into two parts. The learning outcomes from each are as follows:

PART -1

The reader will gain awareness of how fraudsters:

-    acquire one-time passwords via social engineering to commit OTP- based crimes. -   exploit vulnerabilities to create false ATMs. -   take advantage of poor over-sight mechanisms to remain undetected. -   exploit air gaps to manipulate data in transit for fraud.
-    mislink accounts in a cross-institutional content to syphon off funds. -   launder stolen proceeds. -   take advantage of default configurations to gain unauthorized network privileges and how to devise counter-measures to deter such frauds.

PART -2

The Reader will gain awareness of how:

-    hackers break into android smartphones to steal OTP and other confidential information -   encrypted information to and from your smartphone or computer can be intercepted -   the computer can be hacked with or without social-engineering -   websites are scanned for vulnerabilities and exploited -   enemy computers are targeted in cyber wars -   Security Operations Centers function and tactical and policy measures to counter such threats.

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Author

Debtoru Chatterjee Debtoru Chatterjee, a senior civil servant, has served 11 years in a central police organization, including as an Inspector General, besides a five-year stint as an army Colonel. An honors graduate from Presidency College Calcutta, he holds an M.Sc.(Distinction) in Cyber Forensics and Information Security from the University of Madras; an MBA (IT Systems) (Distinction) from ICFAI; and a Masters in Business Laws from National Law School, Bangalore. Besides being a keen student of Kali Linux and Python, he is the author of Presidential Discretion, a constitutional study.

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परिणाम आधारित शिक्षा के साथ संरेखित   राष्ट्रीय शिक्षा नीति 2020

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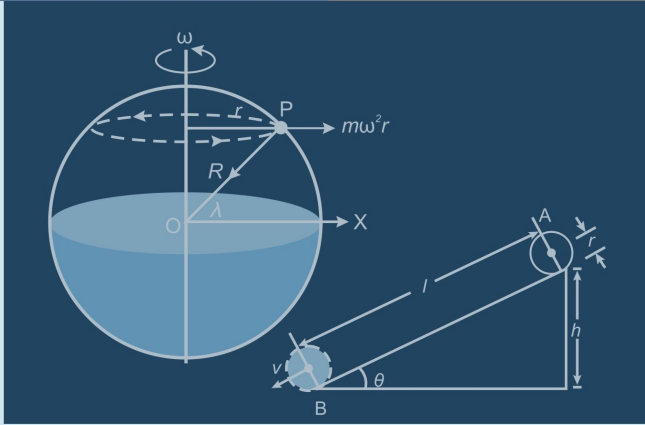
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Physics (Introduction to Mechanics) (with Lab Manual) (Hindi)

Author :	A. B. Bhattacharya
ISBN 13 :	978-93-55381-33-0
ISBN 10 :	93-55381-33-6
E-ISBN 13 :	978-93-55381-33-0
Edition :	First
Pages :	240
Type of book :	Paperback
Weight (g) :	350.00
Year :	2023
Language :	Hindi
Publisher :	Khanna Publishing House
Regular Price :	~~Rs 298.00~~
Sale Price :	Rs 238.40
Categories :	AICTE Prescribed Textbooks, All books, Hindi Books
Condition Type :	New
Country Origin :	India

Product Description

Physics: Introduction to Mechanics has been written for the first year students of B Tech Engineering Degree Courses of all Indian Universities following the guideline and syllabus as recommended by AICTE. The book, written in a very simple and lucid way, will be very much helpful to reinforce understanding of different aspects to meet the engineering student's needs. Writing a text-cum manual of this category poses several challenges providing enough content without sacrificing the essentials, highlighting the key features, presenting in a novel format and building informative assessment. This book on engineering physics will prepare students to apply the knowledge of Mechanics to tackle 21 century and onward engineering challenges and address the related questions.

Some Salient features of the book:

- Expose basic science to the engineering students to the fundamentals of physics and to enable them to get an insight of the subject.

- To develop knowledge on critical questions solved and supplementary problems covering all type of medium and advanced level

- Under problems in a very logical and systematic manner.

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Author

A. B. Bhattacharya Prof. A. B. Bhattacharya, Pro-Vice-Chancellor of JIS University, did his M. Sc. and Ph. D. degree in Physics from the University of Calcutta. He did his Post-doc from the Massachusetts Institute of Technology, USA and subsequently joined in the Department of Physics, Kalyani University. He has published 256 Research papers in high-impact Journals and over 150 proceeding papers in conferences. He has successfully guided 24 scholars for their Ph.D. and has written a large number of invited articles in many Journals. He is the author of 29 textbooks written for engineering and science students and also for general readers from many reputed publishers like Infinity Science Press, Taylor & Francis, etc. International Institute of Success Awareness honored him with their most coveted Institutional and globally reputed "Glory of India Gold Medal" for remarkable contributions to India's national prestige. He is a Life Fellow of the Institution of Electronics and Telecommunication Engineers.**A. Nag** Dr. Atanu Nag did his M. Sc. in 2007 and Ph. D. in 2013 from the University of Kalyani. He has published over 50 Journal papers and 5 books for Science & Engineering students. Presently he is the Head and Associate Professor in the Department of Physics, Modern Institute of Engineering & Technology, Hooghly, West Bengal.