



## Learning Windows XP, Windows Vista, Office 2007 & Internet & e-mail

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## Product Description

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Learning of a software is both easy and difficult. It depends upon what level you planning to learn. If you are learning only for the working use, then it is very easy. But, when you try to go deep into it, then you realise how difficult it is to master it. Learning Windows XP, Window Vista, Office 2007 and Internet & E mail is such a vast subject that it will take a lot of time to understand it fully. This book has been written in mind to make you aware of the options available in the software and how they can be used. It is like telling the child about the steps and stairs. You are the one who is to climb the stair. This book will just guide you how to use the stairs.

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## Table of Contents

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**Introduction to Windows XP Chapter 1:** Introduction to Windows Vista. **Chapter 2:** Introduction to Microsoft Word 2007. **Chapter 3:** Introduction to Microsoft Excel 2007. **Chapter 4:** Introduction to Microsoft PowerPoint 2007. **Chapter 5:** Introduction to Microsoft Access 2007. **Chapter 6:** Internet and E-Mail. **Chapter 7:** Questions.

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## Author

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**Ramesh Bangia** For the last fifteen years, Ramesh Bangia, has been writing computer books on various topics. He has written books for Schools. Training Institutes, Technical Universities, Distance Education Programs, Colleges and General. His tally of books exceeds 500 in number. Trained both in India and Abroad and having studied at IIT Delhi, he becomes automatic choice for most of the publishers in India. Though based in Delhi, his books are popular all over India and are even exported to Middle East and African countries.

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