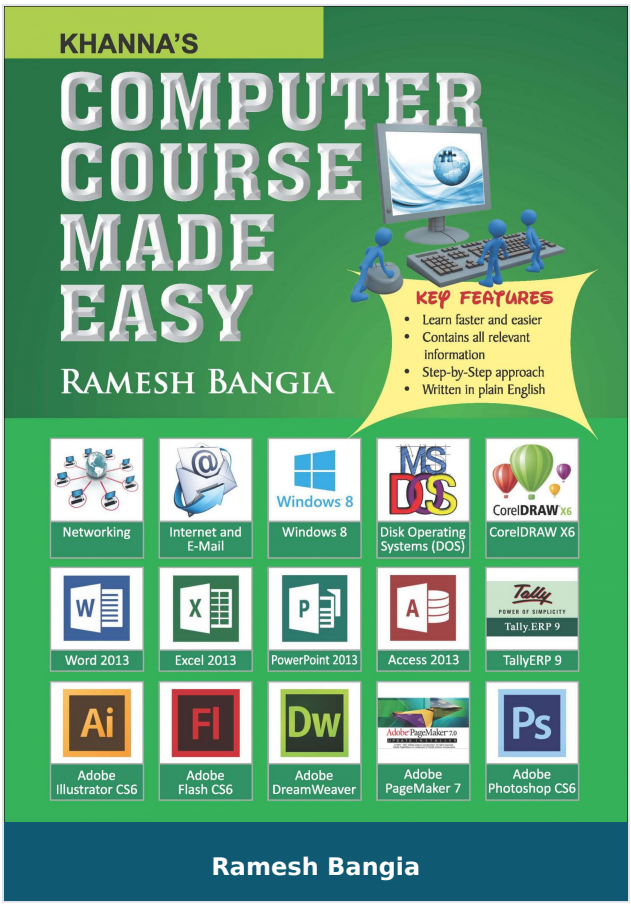


Computer Course Made Easy

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Product Description

This book is one from the series of books produced by the publishers to let the students and learning community know about the various aspects of the computers in general. The aim of the series is to educate them through easy and simple method. Indeed the series is to create a master in you! Mastering computers from from the basic cores of the computer knowledge, not only for the users but also for the people who are there to take care of the computer system. Each chapter takes care of a particular aspect of computer software, its use and its application. At the end of each chapter, various questions on the topics are also included. Unique book to have range of latest software. Fundamentals of computer, its security, crime and ethics Internet based topics like networking, e-mail and Dream Weaver for designing website. General computer operating systems, includes DOS and windows 8. Computer application software like Microsoft Word, Excel, PowerPoint and access. Desk top publishing packages like adobe Corel DRAW, Photoshop, Flash, page Maker. Latest accounting software includes tally. ERP 9. A good number of questions pertaining to each topic.

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Ramesh Bangia, has been writing computer books on various topics. He has written books for Schools. Training Institutes, Technical Universities, Distance Education Programs, Colleges and General. His tally of books exceeds 500 in number. Trained both in India and Abroad and having studied at IIT Delhi, he becomes automatic choice for most of the publishers in India. Though based in Delhi, his books are popular all over India and are even exported to Middle Ease and African countries.

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